

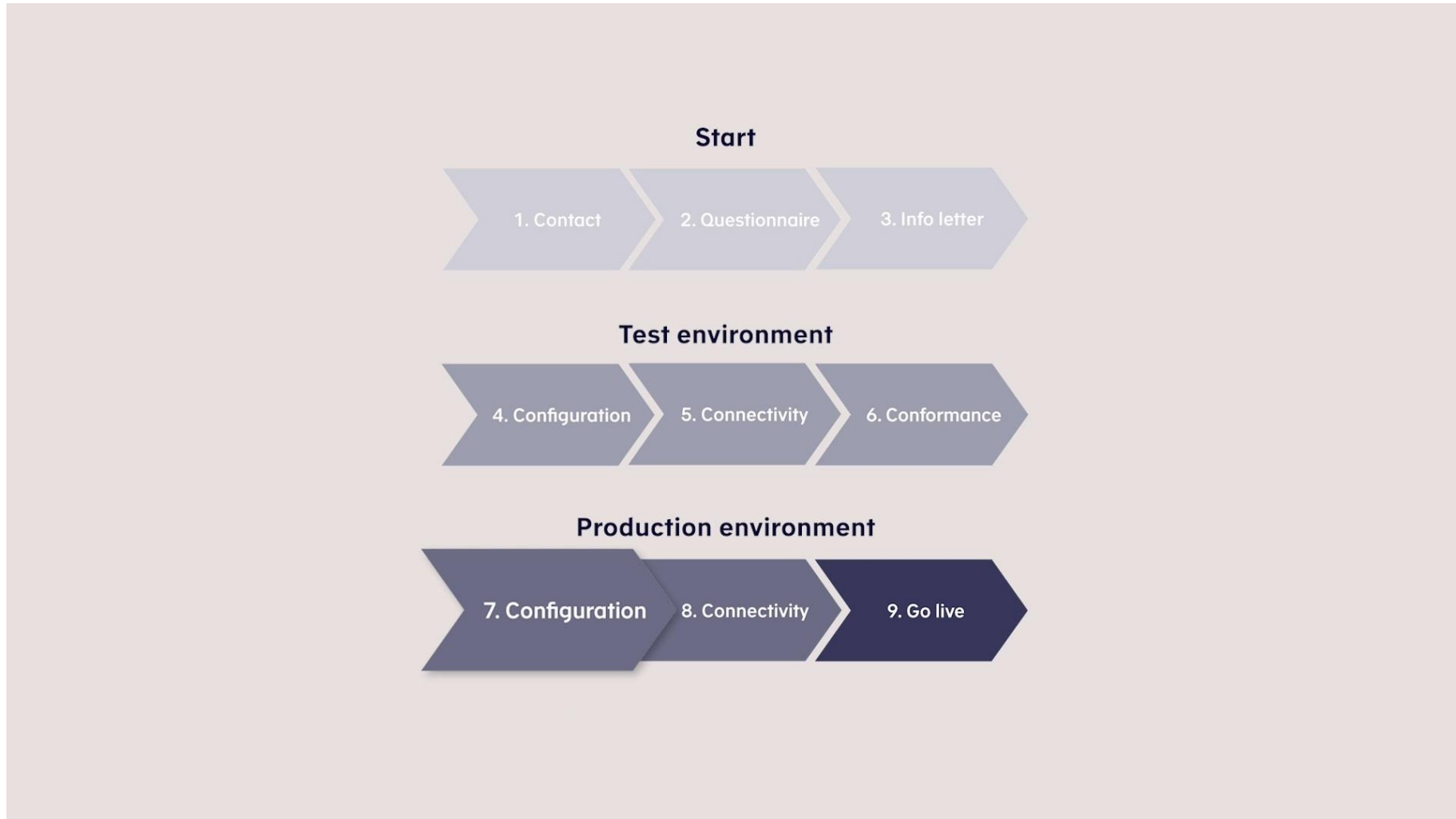
Z

Production Login STI-STP



Click guide

You are currently at step 7, Configuration, in the onboarding process for the Shared Trader Interface (STI) system-to-system solution.



Preface

Purpose

The purpose of this document is to provide a guide for accessing the STI-STP production system during ICS2 System-to-System onboarding.

Prerequisite

As a prerequisite to this guide, make sure that:

- your company has a valid EORI-number.
- your company has MitID Erhverv.
- your company has assigned you the correct roles and rights in STI-STP.

You can find more information on: <https://toldst.dk/ics2>

Note

- The images shown in this guide are based on test data.
- In the click guide, all actions are highlighted. In the 'Step' column, all actions are marked in bold, and in the 'Screendumps' column, all actions are marked with orange boxes.

Abbreviations

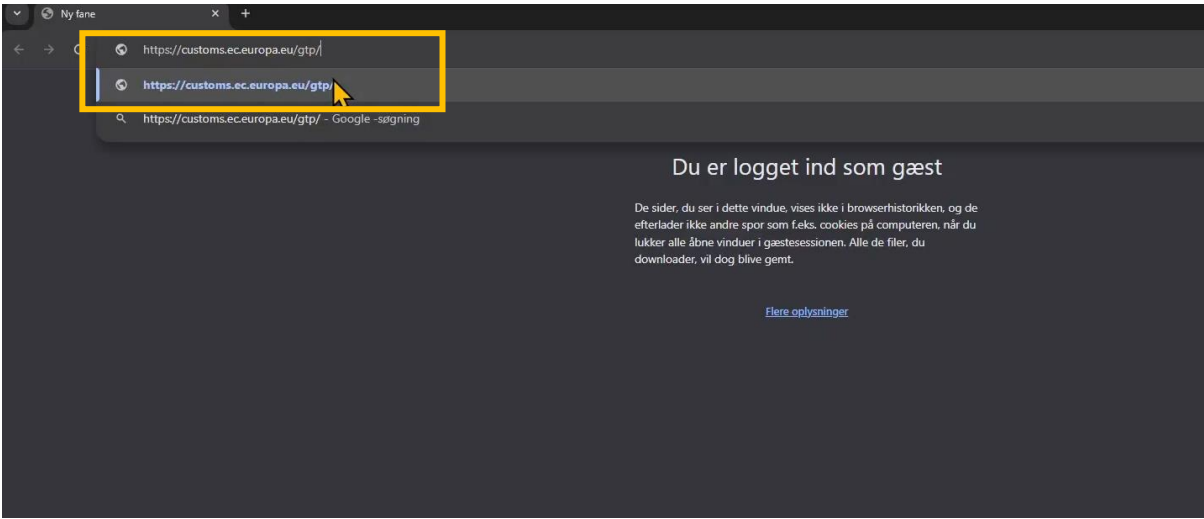
- **STI-STP:** Shared Trader Interface (STI) / Shared Trader Portal (STP)

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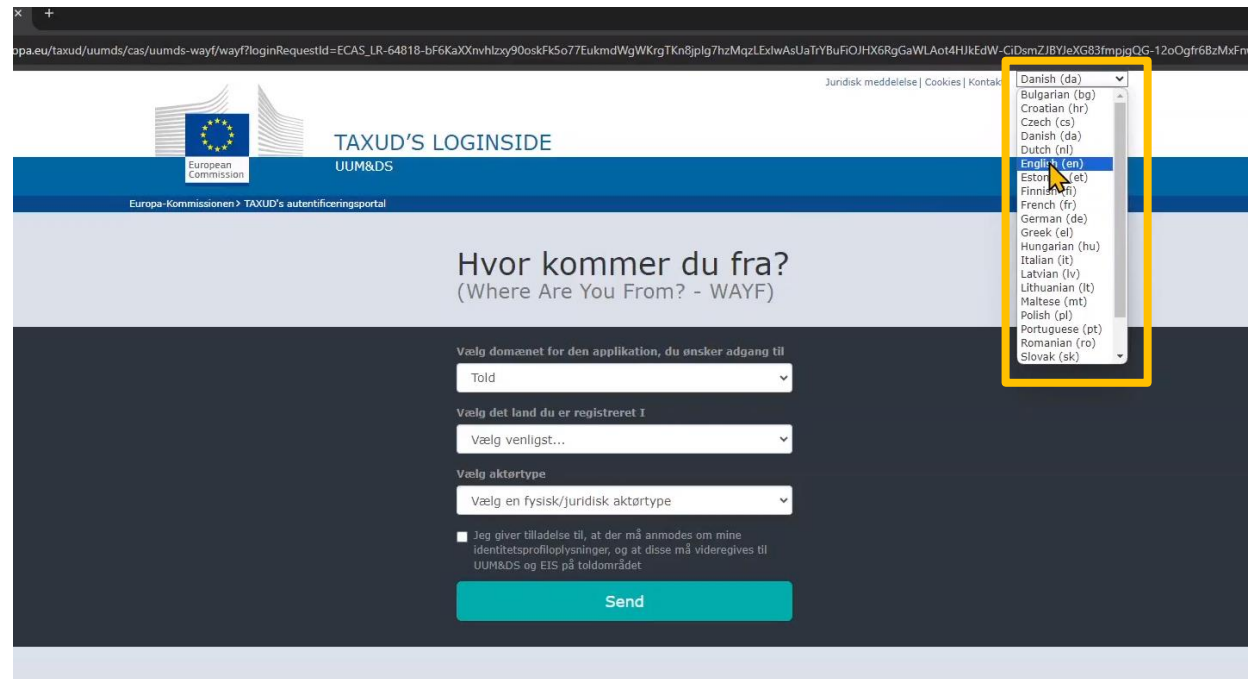
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Log on to the STI-STP Production Environment

Follow this click guide to log on to the STI-STP Production Environment.

Process	Step	Screendumps
WAYF logon	1. To initiate the logon process, click the link https://customs.ec.europa.eu/gtp/	 <p>The screenshot shows a web browser window with the address bar containing the URL https://customs.ec.europa.eu/gtp/, which is highlighted with a yellow box. Below the browser, the page content displays the message "Du er logget ind som gæst" (You are logged in as guest) and a link for "Flere oplysninger" (More information).</p>

2. You can change language by **clicking on the drop-down menu in the top right.**



The screenshot shows the TAXUD's LOGINSIDE UUM&DS login page. The page title is "TAXUD'S LOGINSIDE UUM&DS" and the subtitle is "Europa-Kommissionen > TAXUD's autentificeringsportal". The main heading is "Hvor kommer du fra? (Where Are You From? - WAYF)". The form contains three dropdown menus: "Vælg domænet for den applikation, du ønsker adgang til" (set to "Told"), "Vælg det land du er registreret i" (set to "Vælg venligst..."), and "Vælg aktørtype" (set to "Vælg en fysisk/juridisk aktørtype"). A checkbox is checked with the text "Jeg giver tilladelse til, at der må anmodes om mine identitetsprofiloplysninger, og at disse må videregives til UUM&DS og EIS på toldområdet". A "Send" button is at the bottom. A language dropdown menu is open in the top right corner, showing a list of languages including Danish (da), Bulgarian (bg), Croatian (hr), Czech (cs), Danish (da), Dutch (nl), English (en), Estonian (et), Finnish (fi), French (fr), German (de), Greek (el), Hungarian (hu), Italian (it), Latvian (lv), Lithuanian (lt), Maltese (mt), Polish (pl), Portuguese (pt), Romanian (ro), and Slovak (sk). The "English (en)" option is highlighted.

3. Fill out the WAYF Form (Where are you from) as shown. The domain should always be Customs. **Select Customs.**

European Commission > TAXUD authentication portal

Where Are You From (wayf)

Select the domain of the application you request access to

Customs

Select the country where you want to be authenticated

Denmark

Select type of actor

Employee

I am acting on behalf of:

Myself

The following (natural/legal) person with:

Type of actor

Economic Operator

Type of ID

EORI number

ID

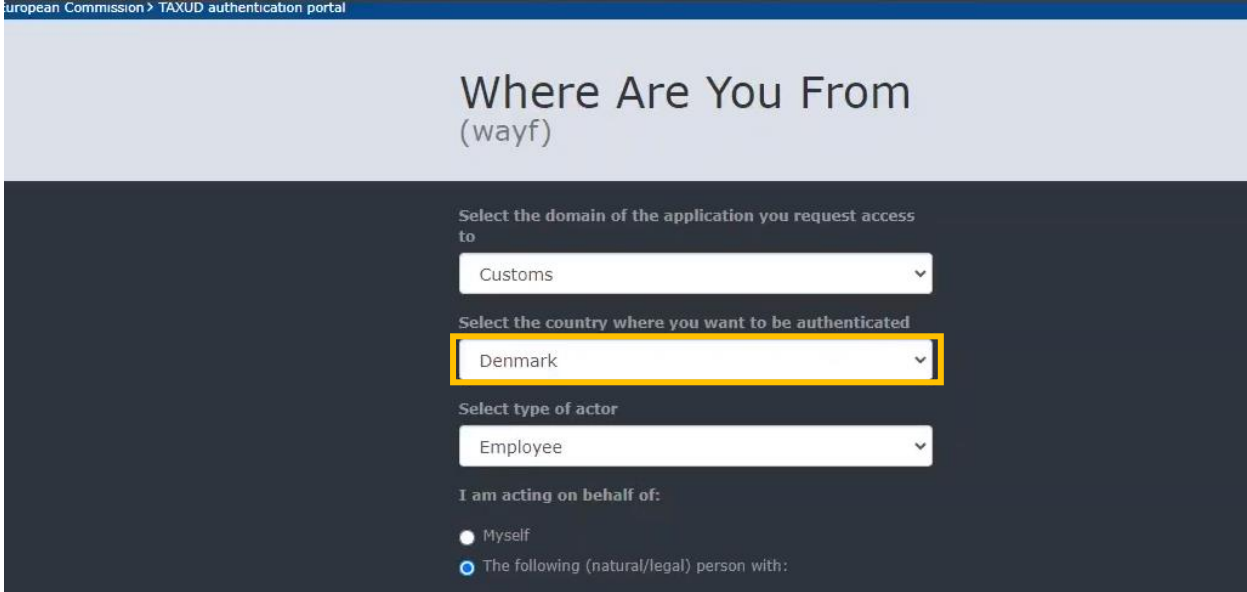
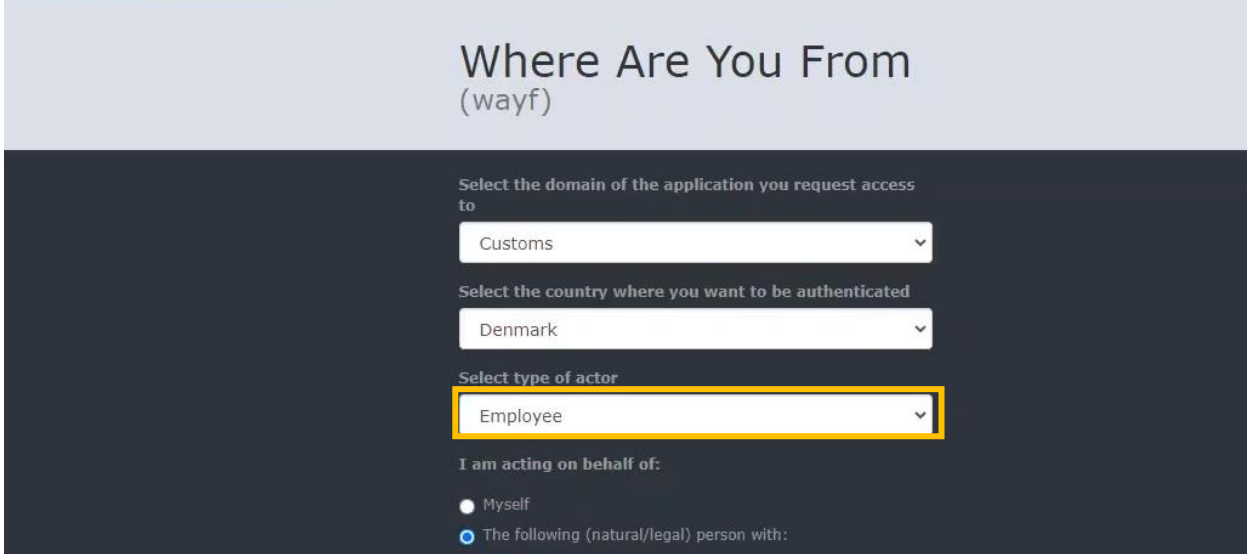
DK19552101

Directly

Having a mandate from

I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS

When clicking here, you will be redirected to the selected authentication portal in order to be authenticated and after you will be redirected to UUM&DS or to the application if no extra-steps are needed.

	<p>4. Select the country you are registered in. The country must be Denmark.</p>	 <p>The screenshot shows the 'Where Are You From (wayf)' form. The breadcrumb is 'European Commission > TAXUD authentication portal'. The form has three dropdown menus: 'Select the domain of the application you request access to' (Customs), 'Select the country where you want to be authenticated' (Denmark), and 'Select type of actor' (Employee). The 'Denmark' dropdown is highlighted with a yellow border. Below these are radio buttons for 'I am acting on behalf of: Myself' and 'The following (natural/legal) person with:'.</p>
	<p>5. Select the type of actor. Select Employee.</p>	 <p>The screenshot shows the same 'Where Are You From (wayf)' form. In this step, the 'Denmark' dropdown is no longer highlighted. Instead, the 'Select type of actor' dropdown, which has 'Employee' selected, is highlighted with a yellow border. The other elements of the form remain the same.</p>

	<p>6. Then choose acting on behalf of the following (natural/legal) person with:</p>	<p>European Commission > TAXUD authentication portal</p> <h2>Where Are You From (wayf)</h2> <p>Select the domain of the application you request access to</p> <p>Customs</p> <p>Select the country where you want to be authenticated</p> <p>Denmark</p> <p>Select type of actor</p> <p>Employee</p> <p>I am acting on behalf of:</p> <p><input type="radio"/> Myself</p> <p><input checked="" type="radio"/> The following (natural/legal) person with:</p>
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	<p>7. The new type of actor must be Economic Operator. Select Economic Operator.</p>	<p>European Commission > TAXUD authentication portal</p> <h2>Where Are You From (wayf)</h2> <p>Select the domain of the application you request access to</p> <p>Customs</p> <p>Select the country where you want to be authenticated</p> <p>Denmark</p> <p>Select type of actor</p> <p>Employee</p> <p>I am acting on behalf of:</p> <p><input type="radio"/> Myself</p> <p><input checked="" type="radio"/> The following (natural/legal) person with:</p> <p>Type of actor</p> <p>Economic Operator</p> <p>Type of ID</p> <p>EORI number</p> <p>ID</p> <p>DK19552101 <input type="button" value="Validate"/></p> <p><input checked="" type="radio"/> Directly</p> <p><input type="radio"/> Having a mandate from</p> <p><input checked="" type="checkbox"/> I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS</p> <p><input type="button" value="Submit"/></p> <p>When clicking here, you will be redirected to the selected authentication portal in order to be authenticated and after you will be redirected to UUM&DS or to the application if no extra-steps are needed.</p>
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	<p>8. In Type of ID select EORI number.</p>	<p>European Commission > TAXUD authentication portal</p> <h2>Where Are You From (wayf)</h2> <p>Select the domain of the application you request access to</p> <p>Customs</p> <p>Select the country where you want to be authenticated</p> <p>Denmark</p> <p>Select type of actor</p> <p>Employee</p> <p>I am acting on behalf of:</p> <p><input type="radio"/> Myself</p> <p><input checked="" type="radio"/> The following (natural/legal) person with:</p> <p>Type of actor</p> <p>Economic Operator</p> <p>Type of ID</p> <p>EORI number</p> <p>ID</p> <p>DK19552101 <input type="button" value="Validate"/></p> <p><input checked="" type="radio"/> Directly</p> <p><input type="radio"/> Having a mandate from</p> <p><input checked="" type="checkbox"/> I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS</p> <p><input type="button" value="Submit"/></p> <p>When clicking here, you will be redirected to the selected authentication portal in order to be authenticated and after you will be redirected to UUM&DS or to the application if no extra-steps are needed.</p>
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	<p>9. Insert your company's EORI number in the field ID.</p> <p>The EORI number must consist of 10 digits (E.g. DK12345678)</p>	<p>European Commission > TAXUD authentication portal</p> <h2>Where Are You From (wayf)</h2> <p>Select the domain of the application you request access to</p> <p>Customs</p> <p>Select the country where you want to be authenticated</p> <p>Denmark</p> <p>Select type of actor</p> <p>Employee</p> <p>I am acting on behalf of:</p> <p><input type="radio"/> Myself</p> <p><input checked="" type="radio"/> The following (natural/legal) person with:</p> <p>Type of actor</p> <p>Economic Operator</p> <p>Type of ID</p> <p>EORI number</p> <p>ID</p> <p>DK19552101 <input type="button" value="Validate"/></p> <p><input checked="" type="radio"/> Directly</p> <p><input type="radio"/> Having a mandate from</p> <p><input checked="" type="checkbox"/> I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS</p> <p><input type="button" value="Submit"/></p> <p>When clicking here, you will be redirected to the selected authentication portal in order to be authenticated and after you will be redirected to UUM&DS or to the application if no extra-steps are needed.</p>
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	<p>10. Check the box “I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS”.</p>	<p>European Commission > TAXUD authentication portal</p> <h2>Where Are You From (wayf)</h2> <p>Select the domain of the application you request access to</p> <p>Customs</p> <p>Select the country where you want to be authenticated</p> <p>Denmark</p> <p>Select type of actor</p> <p>Employee</p> <p>I am acting on behalf of:</p> <p><input type="radio"/> Myself</p> <p><input checked="" type="radio"/> The following (natural/legal) person with:</p> <p>Type of actor</p> <p>Economic Operator</p> <p>Type of ID</p> <p>EORI number</p> <p>ID</p> <p>DK19552101 <input type="button" value="Validate"/></p> <p><input checked="" type="radio"/> Directly</p> <p><input type="radio"/> Having a mandate from</p> <p><input checked="" type="checkbox"/> I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS</p> <p><input type="button" value="Submit"/></p> <p>When clicking here, you will be redirected to the selected authentication portal in order to be authenticated and after you will be redirected to UUM&DS or to the application if no extra-steps are needed.</p>
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	11. Click Submit.	<p>European Commission > TAXUD authentication portal</p> <h2>Where Are You From (wayf)</h2> <p>Select the domain of the application you request access to</p> <p>Customs</p> <p>Select the country where you want to be authenticated</p> <p>Denmark</p> <p>Select type of actor</p> <p>Employee</p> <p>I am acting on behalf of:</p> <p><input type="radio"/> Myself</p> <p><input checked="" type="radio"/> The following (natural/legal) person with:</p> <p>Type of actor</p> <p>Economic Operator</p> <p>Type of ID</p> <p>EORI number</p> <p>ID</p> <p>DK19552101 <input type="button" value="Validate"/></p> <p><input type="radio"/> Directly</p> <p><input type="radio"/> Having a mandate from</p> <p><input checked="" type="checkbox"/> I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS</p> <p><input type="button" value="Submit"/></p> <p>When clicking here, you will be redirected to the selected authentication portal in order to be authenticated and after you will be redirected to UUM&DS or to the application if no extra-steps are needed.</p>
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TastSelv
Erhverv Log on

12. You have been redirected to TastSelv Erhverv. You can change language by clicking on English or Dansk in the top right.

Click Videre

pdcs.skat.dk/dcs-atn-gateway/cradvisory?logintype=nemlogin&seumbr=19552101

skat.dk

English

Cvr, du skal logge på med

Du har ved log på via Europa-Kommissionens TAXUD Authentication Portal valgt at repræsentere se-nummer: 19552101.

Det betyder, at du ved log på via NemLogin skat vælge det MID, der giver dig adgang til at repræsentere virksomheden med cvr-nummer: 19552101.

Videre

Kontakt os: 72 22 18 18 Om cookies

skat.dk er Skatteforvaltningens digitale indgang til selvbetjening og vejledning om skatter og afgifter

13. Login using MitID Erhverv. You can change language by clicking on Dansk or English.

Insert your user ID and **click continue.**

The screenshot displays the NEMLOG-IN interface. At the top right, there are language selection buttons for 'Dansk' and 'Kalaallisut'. Below this, there are tabs for 'MitID' and 'Lokal IdP'. The main content area is titled 'Log on at Skatteforvaltningen' and features the MitID logo. A 'USER ID' field contains the text 'olorin_skat'. Below the field is a blue 'CONTINUE' button with a right-pointing arrow, which is highlighted with a yellow border and a hand cursor. To the left of the button is a link for 'Forgot your user ID?'. At the bottom of the form, there is a checkbox for 'Remember me at Skatteforvaltningen' and buttons for 'Cancel' and 'Help'. On the right side of the page, there are several informational sections: 'Operating status' (Normal operation), 'NemID is closed down' (It is no longer possible to log in using NemID. Please use MitID instead.), 'More information' (links for Security, Help to login, About Nemlog-in, More about NemLog-in cookies (Danish), and Read about MitID Erhverv (in Danish)), 'Accessibility' (link for Accessibility statement), and 'The General Data Protection Regulation' (text explaining data processing for identity confirmation and retention for 6 months).

14. **Scan the QR code** with your mobile device.

The screenshot shows the NEMLOG-IN login interface. At the top, there is a search bar and language options for 'Dansk' and 'Kalaallisut'. Below the search bar are two tabs: 'MitID' (selected) and 'Lokal IdP'. The main content area is titled 'Log on at Skatteforvaltningen' with the 'Mit' logo. A prominent instruction reads 'Scan QR code using MitID app', with a QR code displayed below it. At the bottom of this section are 'Cancel' and 'Help' buttons. To the right, there are several informational sections: 'Operating status' (Normal operation), 'NemID is closed down' (It is no longer possible to log in using NemID. Please use MITID instead.), 'More information' (links for Security, Help to login, About Nemlog-in, More about NemLog-in cookies (Danish), and Read about MitID Erhverv (in Danish)), 'Accessibility' (link for Accessibility statement), and 'The General Data Protection Regulation' (text explaining data processing and retention).

NEMLOG-IN Dansk Kalaallisut

MitID Lokal IdP

Log on at Skatteforvaltningen Mit

Scan QR code using MitID app

Cancel Help

Operating status

Normal operation

NemID is closed down

It is no longer possible to log in using NemID. Please use MITID instead.

More information

- Security [↗](#)
- Help to login [↗](#)
- About Nemlog-in [↗](#)
- [More about NemLog-in cookies \(Danish\)](#) [↗](#)
- [Read about MitID Erhverv \(in Danish\)](#) [↗](#)

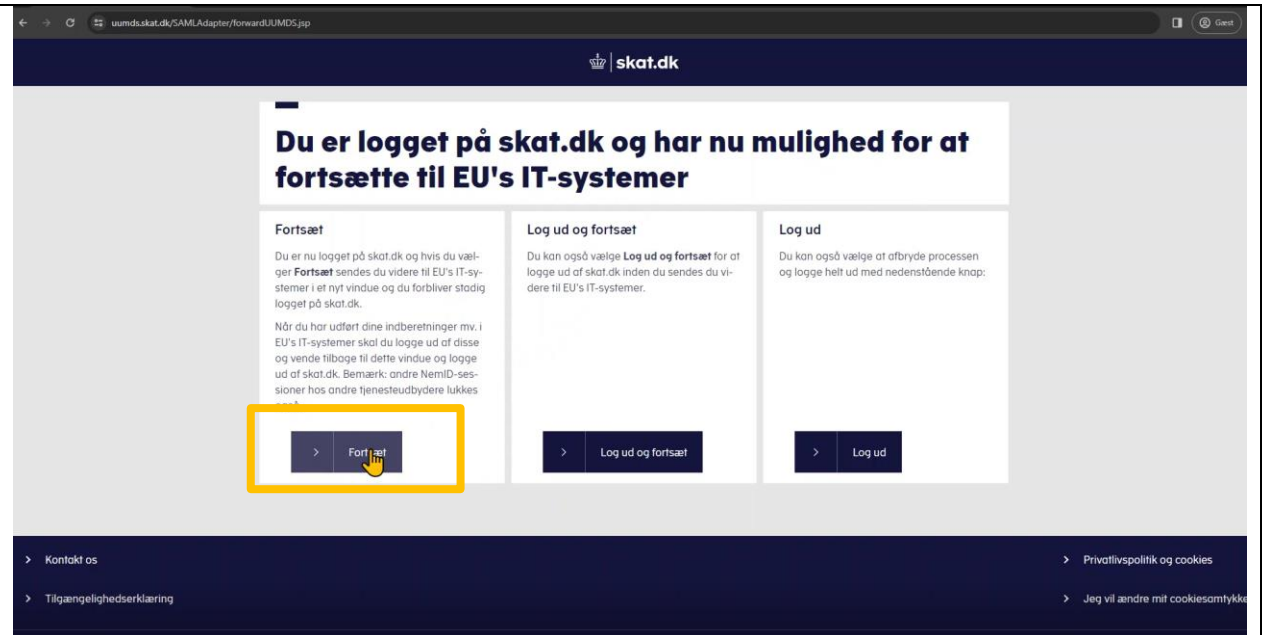
Accessibility

- [Accessibility statement](#) [↗](#)

The General Data Protection Regulation

The Agency for Digital Government processes your personal information when you use NemLog-in to confirm your identity. We collect data from your MitID, including your CPR number. We keep a record of your usage of NemLog-in for 6 months for security reasons.

15. **Click Fortsæt** to continue to the EU Customs Trader Portal.



STI-STP Production accessed

16. You have been redirected to STI-STP Production.
Click STI-STP to access the STI-STP menu.

