



CASH DISCLOSURE DECLARATION

Article 4 of Regulation (EU) 2018/1672

For official use

Reference number

1. Cash is

entering the European Union (EU)

leaving the EU

2. Details of the declarant

First name(s)		Nationality	
Last name(s)		Personal identification number*	
Gender	<input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> other	Address Street *and number*	street number
Date of birth	DD MM YYYY	Town	
Place of birth	town country	Postal / ZIP code*	
ID document	<input type="checkbox"/> passport <input type="checkbox"/> ID card <input type="checkbox"/> other(specify) _____	Country	
ID document number		Telephone number*	
Country of issue		Email address*	
Date of issue	DD MM YYYY		

3. Details of the cash

Currency (banknotes and coins)	Value		Currency		
	1)		3)		
	2)		4)		
Bearer negotiable instruments	Type of bearer negotiable instrument			Value	Currency
Commodities used as highly-liquid stores of value (i.e. gold)	Type	Quantity	Total weight (in grams)	Value	Currency

4. Relationship to the unaccompanied cash (more than one option is possible)

Are you the sender?	<input type="checkbox"/> Yes → Skip Section 5
Are you the <u>sole</u> recipient?	<input type="checkbox"/> Yes → Skip Section 6
Are you the <u>sole</u> owner?	<input type="checkbox"/> Yes → Skip Section 7
Are you the representative of the sender?	<input type="checkbox"/> Yes → Fill in all sections
Are you the representative of the recipient?	<input type="checkbox"/> Yes → Fill in all sections

*If applicable or available. If not applicable or available, indicate 'N/A'.

5. Sender of the cash					
The sender is a:	<input type="checkbox"/> Natural person → Fill in Subsection 5.A			<input type="checkbox"/> Legal person → Fill in Subsection 5.B	
5.A. The sender is a natural person			5.B. The sender is a legal person		
First name(s)				Name	
Last name(s)				Registration number	
Gender	<input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> other			Name of register	
Date of birth	DD MM YYYY			Registration country	
Place of birth	town	country		VAT identification number*	
ID document	<input type="checkbox"/> passport	<input type="checkbox"/> ID card	<input type="checkbox"/> other(specify) _____	Economic Operators Registration and Identification (EORI) number*	
ID document number				Address Street* and number*	street number
Country of issue				Town	
Date of issue	DD MM YYYY			Postal / ZIP code*	
Nationality				Country	
Personal identification number*				Telephone number*	
Address Street* and number*	street	number		Email address*	
Town					
Postal / ZIP code*					
Country					
Telephone number*					
Email address*					

*If applicable or available. If not applicable or available, indicate 'N/A'.

6. Recipient or intended recipient of the cash					
Is there a sole recipient?	<input type="checkbox"/> Yes, the sole recipient is a natural person		→ Fill in Subsection 6.A		
	<input type="checkbox"/> Yes, the sole recipient is a legal person		→ Fill in Subsection 6.B		
	<input type="checkbox"/> No, there is more than one recipient or intended recipient		→ Fill in the total number of recipients (or intended recipients) and use additional sheets to fill in their details		Total number of recipients (or intended recipients)
6.A. The sole recipient is a natural person			6.B. The sole recipient is a legal person		
First name(s)			Name		
Last name(s)			Registration number		
Gender	<input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> other		Name of register		
Date of birth	DD MM YYYY		Registration country		
Place of birth	town	country	VAT identification number*		
ID document	<input type="checkbox"/> passport	<input type="checkbox"/> ID card	<input type="checkbox"/> other(specify)	Economic Operators Registration and Identification (EORI) number*	
ID document number			Address	street	number
Country of issue			Street* and number*		
Date of issue	DD MM YYYY		Town		
Nationality			Postal / ZIP code*		
Personal identification number*			Country		
Address			Telephone number*		
Street* and number*	street	number	Email address*		
Town					
Postal / ZIP code*					
Country					
Telephone number*					
Email address*					

*If applicable or available. If not applicable or available, indicate 'N/A'.

7. Owner of the cash					
Is there a sole owner?	<input type="checkbox"/> Yes, the sole owner is the sender			→ Continue to Section 8	
	<input type="checkbox"/> Yes, the sole owner is the sole recipient			→ Continue to Section 8	
	<input type="checkbox"/> Yes, the sole owner is another natural person			→ Fill in Subsection 7.A	
	<input type="checkbox"/> Yes, the sole owner is another legal person			→ Fill in Subsection 7.B	
	<input type="checkbox"/> No, there is more than one owner			→ Fill in the total number of owners and use additional sheets to fill in their details	Total number of owners
7.A. Sole owner is a natural person			7.B. Sole owner is a legal person		
First name(s)				Name	
Last name(s)				Registration number	
Gender	<input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> other			Name of register	
Date of birth	DD MM YYYY			Registration country	
Place of birth	town	country		VAT identification number*	
ID document	<input type="checkbox"/> passport	<input type="checkbox"/> ID card	<input type="checkbox"/> other(specify) _____	Economic Operators Registration and Identification (EORI) number*	
ID document number				Address Street* and number*	street number
Country of issue				Town	
Date of issue	DD MM YYYY			Postal /ZIP code*	
Nationality				Country	
Personal identification number*				Telephone number*	
Address Street* and number*	street	number		Email address*	
Town					
Postal /ZIP code*					
Country					
Telephone number*					
Email address*					

*If applicable or available. If not applicable or available, indicate 'N/A'.

NOTES ON COMPLETION

GENERAL INFORMATION

The obligation to disclose upon request, cash on entering or leaving the EU is part of the EU's strategy to prevent money laundering and to fight terrorism financing. The disclosure form must be completed where unaccompanied cash of a value of EUR 10 000 or more (or the equivalent in other currencies) is entering or leaving the EU and the competent authorities of the Member State, through which the cash is entering or leaving the EU, require the sender or the recipient of the cash, or a representative thereof, as the case may be, to make a disclosure declaration within a deadline of 30 days (Article 4 of Regulation (EU) 2018/1672 of the European Parliament and of the Council).

If the disclosure declaration is not made within the 30 days, or if incorrect or incomplete information is provided, or if the cash is not made available for control, the declarant is not considered to have met their obligation and is liable to penalties under the applicable national legislation.

Information and personal data shall be recorded and processed by the competent authorities and shall be made available to the Financial Intelligence Unit (FIU) in accordance with Article 9 of Regulation (EU) 2018/1672. In the cases referred to in Articles 10 and 11 of that Regulation, the data will also be made available to the authorities mentioned there. The competent authorities of the Member State where the disclosure declaration is submitted act as controllers of the personal data obtained and will keep personal data collected in line with Article 13 of Regulation (EU) 2018/1672, by default for 5 years. The processing of personal data takes place only for the purposes of the prevention and fight against criminal activities. For complete information, including on your rights, see attached privacy statement.

EXPLANATIONS OF USED TERMS IN ACCORDANCE WITH REGULATION 2018/1672

Currency means banknotes and coins that are in circulation as a medium of exchange or that have been in circulation as a medium of exchange and can still be exchanged through financial institutions or central banks for banknotes and coins that are in circulation as a medium of exchange.

Bearer-negotiable instruments means instruments other than currency, which entitle their holders to claim a financial amount upon presentation of the instruments without having to prove their identity or entitlement to that amount. Those instruments are:

(a) traveller's cheques; [and]

(b) cheques, promissory notes or money orders that are either in bearer form, signed but with the payee's name omitted, endorsed without restriction, made out to a fictitious payee, or otherwise in such form that title thereto passes upon delivery.

Commodities used as highly-liquid stores of value,

(a) coins with a gold content of at least 90 %; [and]

(b) bullion such as bars, nuggets or clumps with a gold content of at least 99,5 %.

- All fields in the form are mandatory fields and must be completed. Fields in the form marked with an asterisk (*) must be completed, where applicable or available.
- All parts in white must be completed in block capital letters and dark ink. Forms must not contain crossing out, overwritten words or other alterations.
- Parts marked 'for official use' must remain blank.
- Personal identification number (i.e. personal tax social security or similar unique personal identification number), address, postal code/ZIP code, telephone number and email address must be filled in, if applicable. If not applicable, indicate 'N/A' instead.
- Value Added Tax (VAT) identification number and Economic operator registration and identification number (EORI Number -which is a unique number, across the EU, assigned by a customs authority in a Member State to economic operators involved in customs activities) must be filled in where available. If not available, indicate 'N/A'.
- Where information is not known to the declarant, indicate 'unknown'.
- The form must be completed in one of the official languages of the EU accepted by the competent authorities of the Member State where the declaration is made.

Section 1: Entering or leaving the EU

Tick the appropriate box to indicate if the cash is entering or leaving the EU.

Section 2: Details of the declarant

The declarant's personal data must be filled in this section as they appear on their ID document.

Where the declarant is not legally capable of signing the disclosure, the disclosure is submitted by the declarant's legal representative.

Section 3: Details of the cash

The total amount of cash for which the disclosure has been requested must be filled in this section. 'Cash' is defined under 'General Information'. At least one of the options [(i) currency; (ii) bearer-negotiable instruments or (iii) commodities used as highly-liquid stores of value] must be filled in.

If there is insufficient space on the disclosure form, the additional sheets must be used to provide the details of the cash. All information provided constitutes one disclosure and all additional sheets must be numbered and signed.

Section 4: Relationship to unaccompanied cash

Tick the relevant boxes to identify the status of the declarant and their relationship to the cash. More options are possible.

Section 5: Sender of the cash

The information about the sender of the cash must be included in this section, if the declarant is not the sender of the cash. Tick the box to indicate if the sender is a natural person or a legal person. The information about the sender must be filled in Subsection 5.A (for a natural person) or Subsection 5.B (for a legal person). If the sender is a natural person, the personal details must be filled in as they appear on their ID document.

Section 6: Recipient or intended recipient of the cash

One recipient only

When the declarant is not the sole recipient of the cash, information on the recipient or the intended recipient of the cash must be included in this section.

Tick the appropriate box to indicate if there is a sole recipient of the cash and if they are a natural person or a legal person. The information on the sole recipient must be filled in Subsection 6.A (for a natural person) or Subsection 6.B (for a legal person). If the recipient or intended recipient is a natural person, the personal details must be filled in as they appear on their ID document.

More than one recipient or intended recipient

If there is more than one recipient or intended recipient, the total number of recipients or intended recipients must be filled in the appropriate box. For each additional recipient or intended recipient, separate additional sheets must be filled in, giving their details, the amount of cash to be received and its intended use. All information provided constitutes one disclosure and all additional sheets must be numbered and signed.

Section 7: Owner of the cash

One owner only

If the sole owner of the cash is not the sender or the sole recipient of the cash, the details of the sole owner must be included in this section.

Tick the appropriate box to indicate if there is a sole owner of the cash and if the sole owner is a natural person or a legal person. The details of the sole owner must be filled in Subsection 7.A (for a natural person) or Subsection 7.B (for a legal person). If the owner is a natural person, the personal details must be filled in as they appear on their ID document.

More than one owner

If there is more than one owner, the total number of owners must be filled in the appropriate box. For each additional owner, separate additional sheets must be filled in, giving their details, the amount of cash owned, its economic provenance and its intended use. All information provided constitutes one disclosure and all additional sheets must be numbered and signed.

Section 8: Economic provenance and intended use of the cash

Subsection 8.A must always be filled in, if there is a sole owner to indicate the relevant economic provenance.

Subsection 8.B must always be filled in if there is a sole recipient to indicate the intended use of the cash.

It is possible to select more than one option in each Subsection. If no option is applicable, then tick the box 'other' and specify the details.

If there is more than one owner or more than one recipient (or intended recipient), the information about the economic provenance and intended use of the cash for the owners and/or the recipients (or intended recipients) must be filled in on additional sheets as mentioned above. In this case, tick the box 'other' and specify 'additional sheets'.

Section 9: Signature

Enter the date, place, name and sign the disclosure. Indicate the total number of additional sheets used. If none has been used, indicate zero (0). The declarant can tick the appropriate box to request an endorsed copy of the disclosure.

How we process personal data from the declaration (privacy statement)

Why do we process your data?

The Danish Customs and Tax Administration (*Skatteforvaltningen*) collect, disclose and analyse the information from the declaration in order to prevent and combat criminal offences and to document our actions as a public authority. In addition, the information is used for anonymous statistics.

Who do we disclose your data to?

The information from the declaration is disclosed to the Financial Intelligence Unit of the State Prosecutor for Serious Economic and International Crime and to the Danish National Archives. In the event of infringement cases or suspected criminal offences, the information is also made available to other customs authorities in the EU through the Customs Information System (CIS). In the event of suspected criminal offences which may be detrimental to the interests of the EU, the European Commission and Europol will also receive the information.

For how long do we store your data?

As a general rule, the Customs and Tax Administration will delete the data after five years, but not before they have been handed over to the Danish National Archives, see section 13 of the Danish Archives Act (*arkivloven*). If the declaration is part of the case handling of a control case, the declaration may be stored for a longer period as documentation.

What are your rights when we process data about you?

The data protection rules give you a number of rights in relation to the processing of your personal data. If you wish to exercise your rights, please contact us using the contact information below.

1. Right of access to your data

You have the right to obtain confirmation as to whether we process data about you, receive a copy of the data or otherwise see the data we process about you and receive a number of additional information.

2. Right to rectification of your data

You have the right to have inaccurate data about you rectified so that we use the correct data in future.

3. Right to erasure of your data

In special cases, you have the right to have data about you erased before we would normally erase the data.

4. Right to restriction of processing of your data

In some cases, you have the right to restrict the processing of your personal data. This means, we may only process the data with your consent, if we directly are obligated to process it or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest.

5. Right to object

In certain cases, you have the right to object to our otherwise lawful processing of your personal data.

What is the legal basis for our processing of your data?

The basis for the collection and continuous disclosure of data can be found in Article 6(1)(c) of the General Data Protection Regulation. The detailed legal basis can be found in Articles 4, 5, 6, 9 and 10 of Regulation (EU) 2018/1672 of the European Parliament and of the Council (the Cash Control Regulation), paragraph 15 of the Danish Access to Public Administration Files Act (*offentlighedsloven*) and part 4 of the Archives Act. The processing of the civil registration (CPR) number, if stated by the carrier, is based on paragraph 11 of the Danish Data Protection Act (*dataskyttelsesloven*).

The basis for any other processing necessary for the exercise of authority by the Customs and Tax Administration is set out in Article 6(1)(e) of the General Data Protection Regulation and paragraph 8 of the Data Protection Act as regards information about offences. Within the Customs and Tax Administration, the information from the declaration may in relation to control be combined with information from other systems, cf. paragraph 68 of the Danish Tax Control Act (*skattekontrolloven*).

As a general rule, the information will not be disclosed to authorities in countries outside the EU, but should this become relevant, it will be subject to Article 11 of the Cash Control Regulation.

Who are we, and how do you contact us?

The Danish Customs Agency (*Toldstyrelsen*) is part of the Customs and Tax Administration, which is one public authority. The Customs and Tax Administration is the data controller for the processing of your personal data.

If you have any questions about the processing of your data or wish to exercise your rights, you can write to toldst@toldst.dk. Please do not send us your confidential data in an unencrypted email. It may be read by unauthorised parties. Ask us to call you.

You may seek advice from the Customs and Tax Administration's Data Protection Officer at dpo@ufst.dk. Read more about the Customs Agency and our processing of personal data at www.toldst.dk. Here you will also find additional contact details.

You may lodge a complaint with the Danish Data Protection Agency

If you, for example, find that we do not process your data correctly, or that we are preventing you from exercising your rights, you may lodge a complaint with the Data Protection Agency. You may also choose to bring the case before the courts.

You can read more about how to lodge a complaint at the Data Protection Agency's website: www.datatilsynet.dk. You can find the Data Protection Agency's contact details here.