TOLD STYRELSEN

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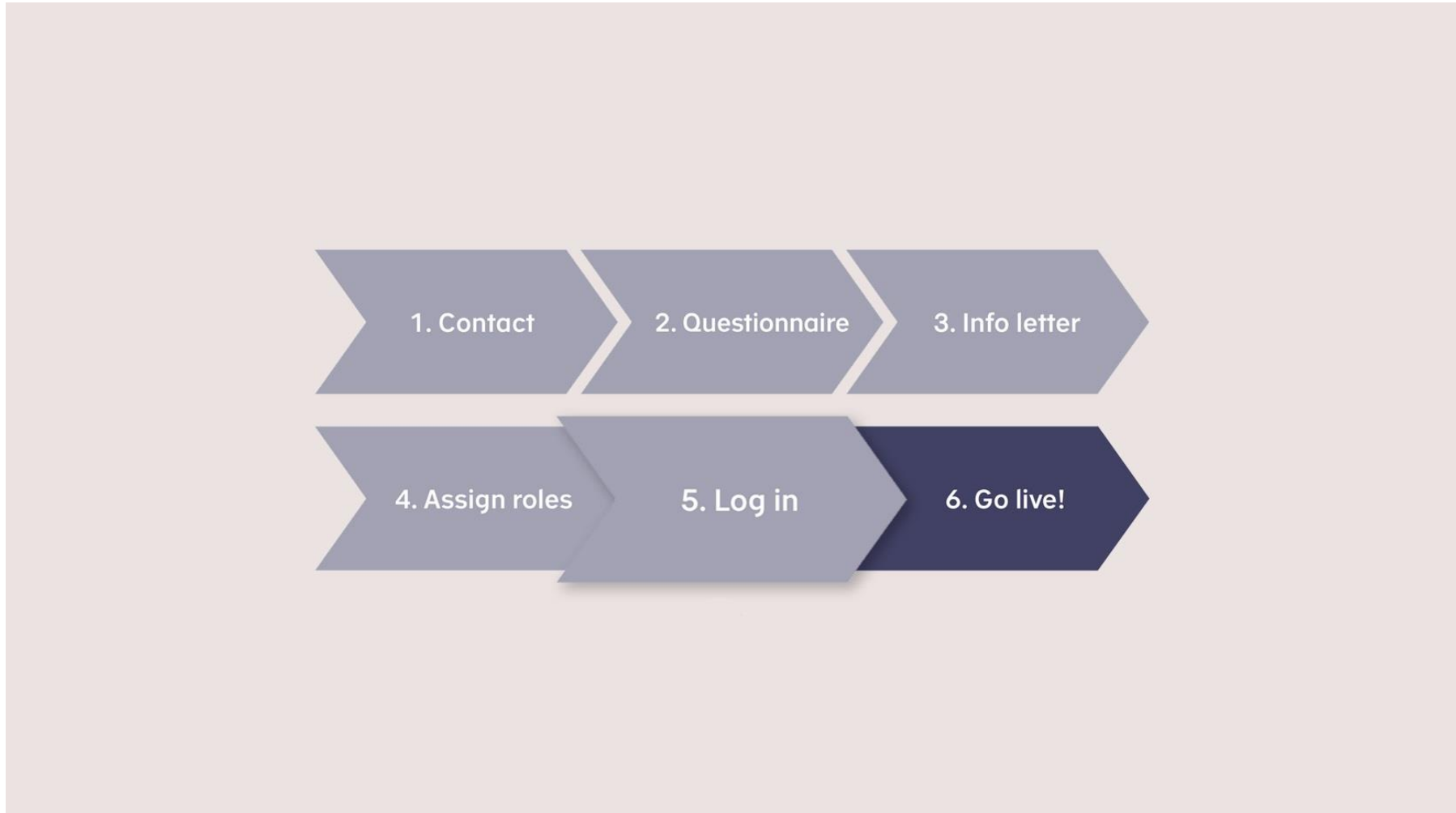
Production Login STI-STP

Click guide

You are currently at step 5, Log In, in the onboarding process for the online solution STI-STP.

Preface

Purpose
The purpose of this document is to provide a guide for accessing the STI-STP production system during ICS2 System-to-System onboarding.

Prerequisite
As a prerequisite to this guide, make sure that:

- your company has a valid EORI-number.
- your company has MitID Erhverv.
- your company has assigned you the correct roles and rights in STI-STP.

You can find more information on: https://toldst.dk/ics2

Note

- The images shown in this guide are based on test data.
- In the click guide, all actions are highlighted. In the 'Step' column, all actions are marked in bold, and in the 'Screendumps' column, all actions are marked with orange boxes.
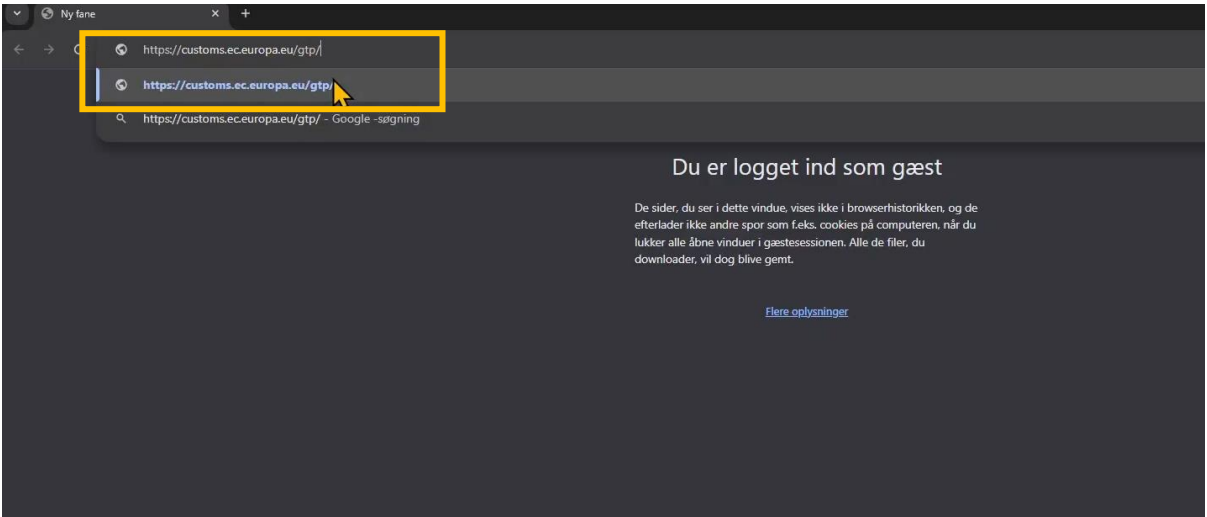
Abbreviations

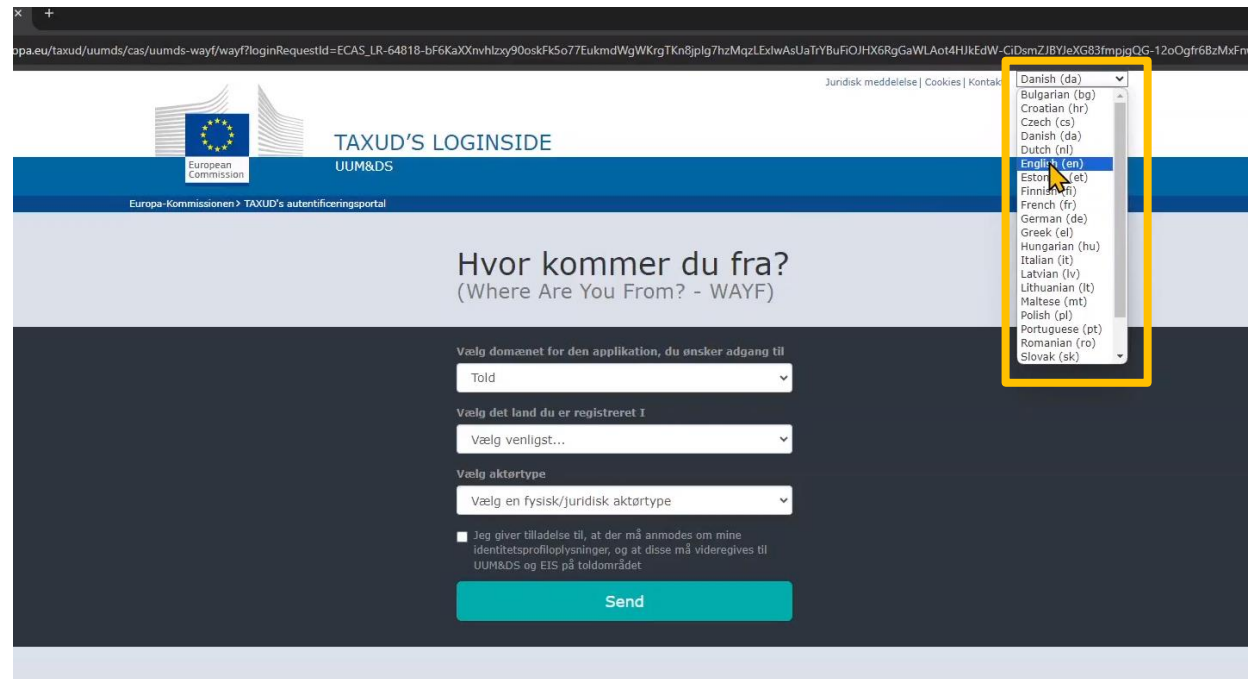- **STI-STP:** Shared Trader Interface (STI) / Shared Trader Portal (STP)

Table of Contents

Log on to the STI-STP Production Environment

Follow this click guide to log on to the STI-STP Production Environment.

Process	Step	Screendumps
WAYF logon	1. To initiate the logon process, **click the link** **https://customs.ec.europa.eu/gtp/**	

2. You can change language by **clicking on the drop-down menu in the top right.**

3. Fill out the WAYF Form (Where are you from) as shown. The domain should always be Customs. **Select Customs**.

	4. Select the country you are registered in. **The country must be Denmark.**	
	5. Select the type of actor. **Select Employee**.	

	6. **Then choose** acting on behalf of **the following (natural/legal) person with**:	

7. The new type of actor must be Economic Operator. **Select Economic Operator.**

European Commission > TAXUD authentication portal

Where Are You From
(wayf)

Select the domain of the application you request access to

| Customs |

Select the country where you want to be authenticated

| Denmark |

Select type of actor

| Employee |

I am acting on behalf of:

● Myself

🔵 The following (natural/legal) person with:

Type of actor

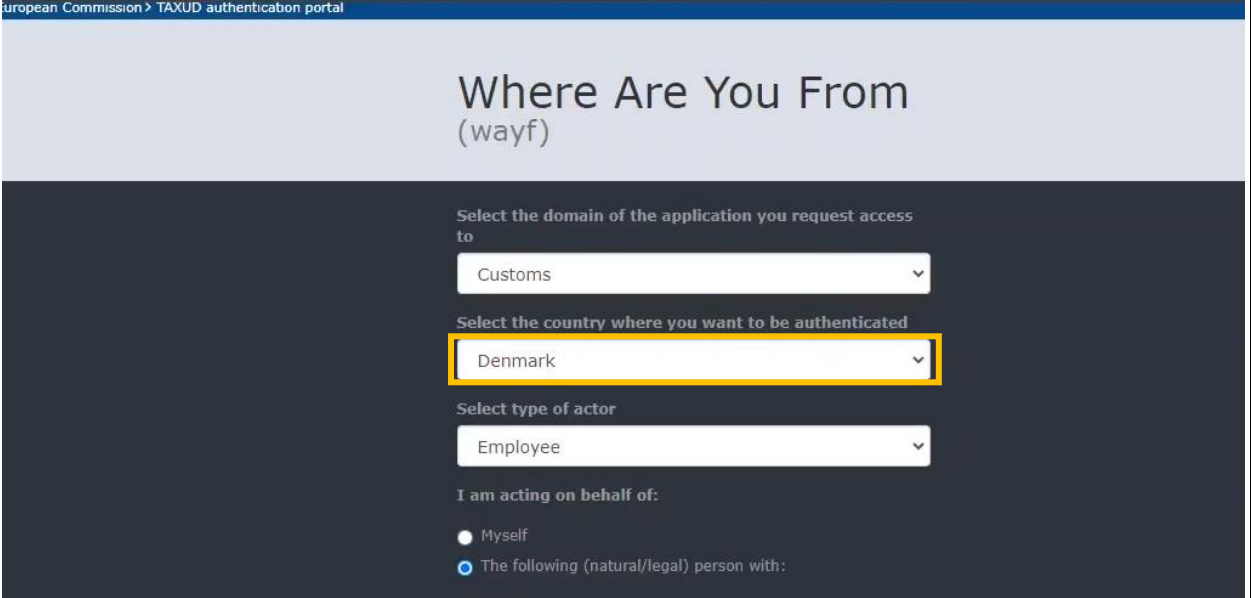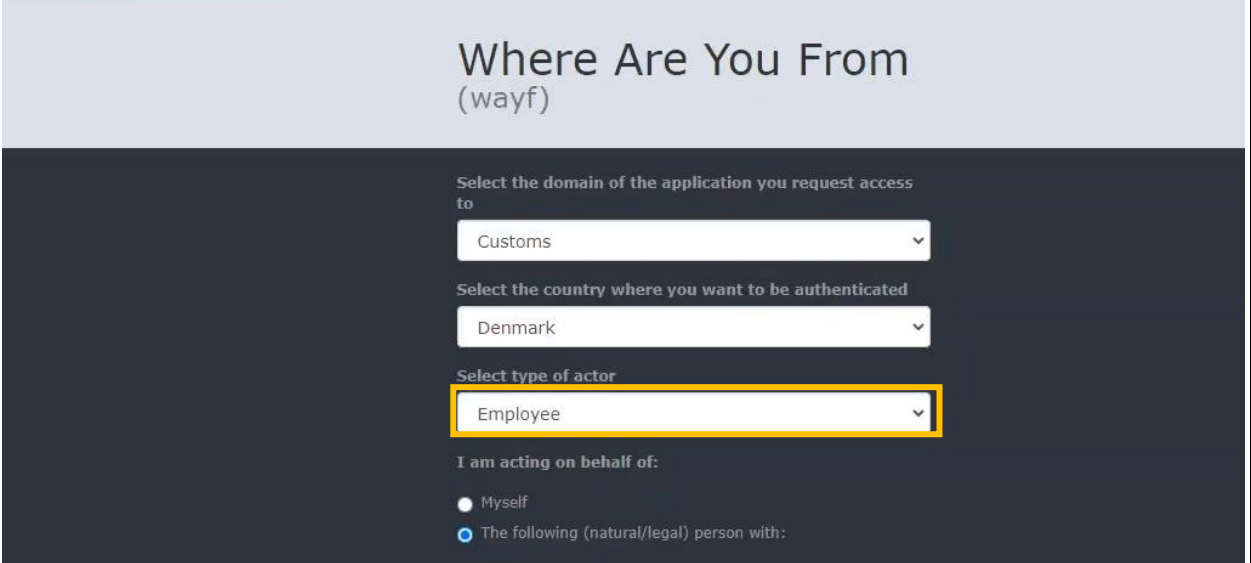| Economic Operator |

Type of ID

| EORI number |

ID

| DK19552101 | Validate |

🔵 Directly

● Having a mandate from

☑ I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS

Submit

When clicking here, you will be redirected to the selected authentication portal in order to be authenticated and after you will be redirected to UUM&DS or to the application if no extra-steps are needed.

	8. In Type of ID **select EORI number.**	

9. **Insert your company's EORI number** in the field ID.

The EORI number must consist of 10 digits (E.g. DK12345678)

European Commission > TAXUD authentication portal

Where Are You From
(wayf)

Select the domain of the application you request access to

| Customs | ⌄ |

Select the country where you want to be authenticated

| Denmark | ⌄ |

Select type of actor

| Employee | ⌄ |

I am acting on behalf of:

● Myself

◉ The following (natural/legal) person with:

Type of actor

| Economic Operator | ⌄ |

Type of ID

| EORI number | ⌄ |

ID

| DK19552101 | Validate |

◉ Directly
● Having a mandate from

☑ I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS

Submit

When clicking here, you will be redirected to the selected authentication portal in order to be authenticated and after you will be redirected to UUM&DS or to the application if no extra-steps are needed.

10. **Check the box** "I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS".

European Commission > TAXUD authentication portal

Where Are You From
(wayf)

Select the domain of the application you request access to

Customs

Select the country where you want to be authenticated

Denmark

Select type of actor

Employee

I am acting on behalf of:

○ Myself

◉ The following (natural/legal) person with:

Type of actor

Economic Operator

Type of ID

EORI number

ID

DK19552101   Validate

◉ Directly

○ Having a mandate from

☑ I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS

Submit

When clicking here, you will be redirected to the selected authentication portal in order to be authenticated and after you will be redirected to UUM&DS or to the application if no extra-steps are needed.
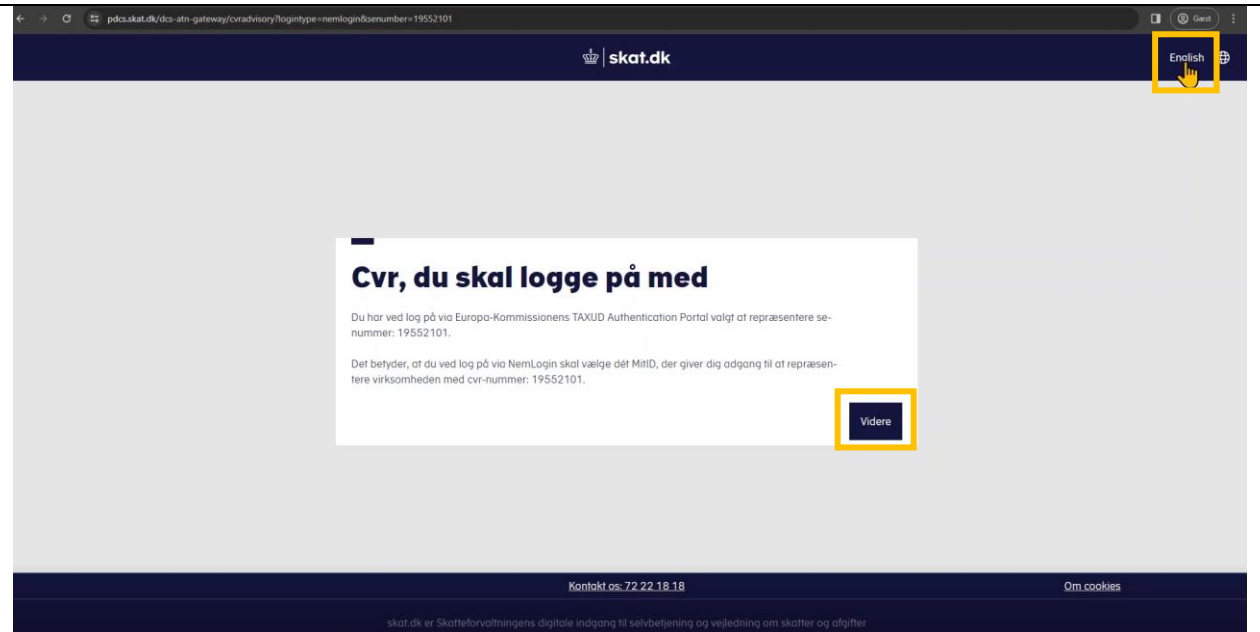
11. **Click Submit.**

European Commission > TAXUD authentication portal

Where Are You From
(wayf)

Select the domain of the application you request access to

| Customs |

Select the country where you want to be authenticated

| Denmark |

Select type of actor

| Employee |

I am acting on behalf of:

○ Myself

● The following (natural/legal) person with:

Type of actor

| Economic Operator |

Type of ID

| EORI number |

ID

| DK19552101 | Validate |

○ Directly
○ Having a mandate from

☑ I give my consent to request my Identity Profile information and share it with UUM&DS and Customs EIS

Submit

When clicking here, you will be redirected to the selected authentication portal in order to be authenticated and after you will be redirected to UUM&DS or to the application if no extra-steps are needed.

| TastSelv Erhverv Log on | 12. You have been redirected to TastSelv Erhverv. You can change language by clicking on English or Dansk in the top right.

Click Videre | |

13. Login using MitID Erhverv. You can change language by clicking on Dansk or English.

Insert your user ID and **click continue.**

NEMLOG-IN

Dansk   Kalaallisut

MitID   Lokal IdP

Log on at Skatteforvaltningen   Mit**ID**

USER ID ⊘

olorin_skat

CONTINUE   →

ⓘ Forgot your user ID?

☐ Remember me at Skatteforvaltningen

Cancel   Help

Operating status

Normal operation

NemID is closed down

It is no longer possible to log in using NemID. Please use MitID instead.

More information

- Security ☑
- Help to login ☑
- About Nemlog-in ☑
- More about NemLog-in cookies (Danish) ☑
- Read about MitID Erhverv (in Danish) ☑

Accessibility

- Accessibility statement ☑

The General Data Protection Regulation

The Agency for Digital Government processes your personal information when you use NemLog-in to confirm your identity. We collect data from your MitID, including your CPR number. We keep a record of your usage of NemLog-in for 6 months for security reasons.

14**. Scan the QR code** with your mobile device.

NEMLOG-IN

Dansk   Kalaallisut

MitID   Lokal IdP

Log on at Skatteforvaltningen   Mit ID

Scan QR code using MitID app

Cancel   Help

Operating status

Normal operation

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More information

- Security

- Help to login

- About Nemlog-in

- More about NemLog-in cookies (Danish)
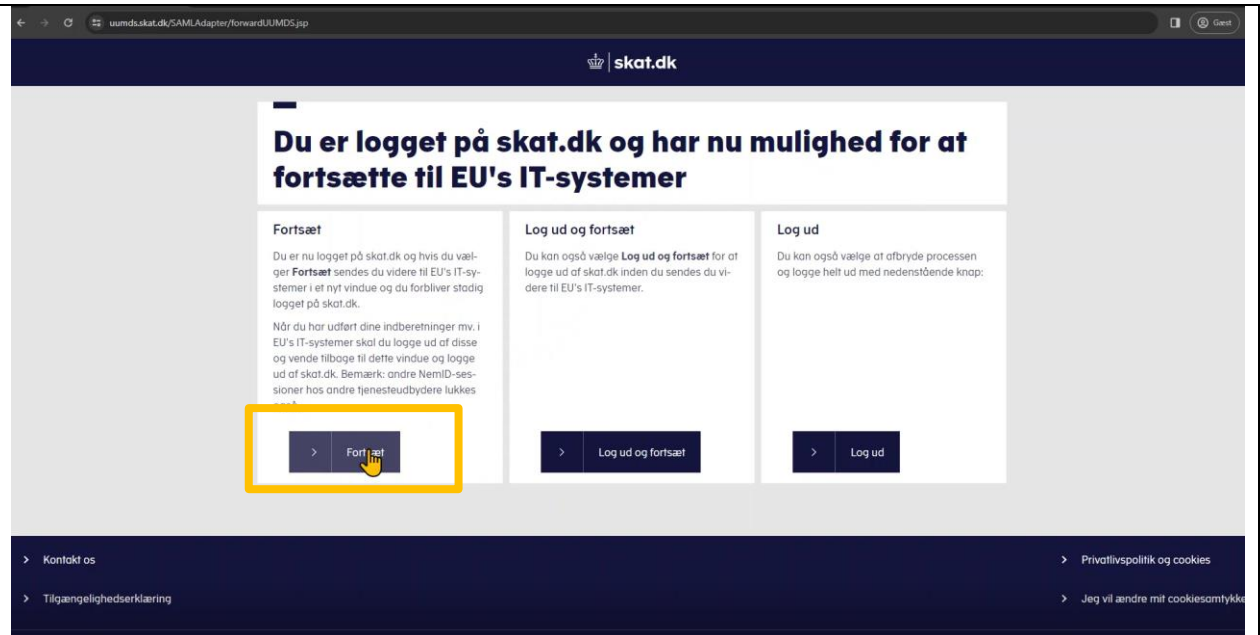
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Accessibility

- Accessibility statement

The General Data Protection Regulation

The Agency for Digital Government processes your personal information when you use NemLog-in to confirm your identity. We collect data from your MitID, including your CPR number. We keep a record of your usage of NemLog-in for 6 months for security reasons.

	15. **Click Fortsæt** to continue to the EU Customs Trader Portal**.**	
STI-STP Production accessed	16. You have been redirected to STI-STP Production. **Click STI-STP** to access the STI-STP menu.	

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