

## Cash disclosure declaration for unaccompanied cash consignment entering from or leaving to other EU countries

### 1. Cash is

Choose one of the options.

Entering from a country within the EU

Leaving to a country within the EU

Country of departure

Country of destination

### 2. Details of the declarant

\* If applicable. If not applicable, indicate N/A.

First name(s)

Last name(s)

Personal identification number\*

Nationality

Place of birth

Date of birth (dd-mm-yyyy)

Street

Number

Email address\*

Postal/ZIP code

Town

Country

Telephone number\*

### Identity document (ID)

Specify:

Passport

ID card

Other: \_\_\_\_\_

ID document number

Country of issue

Date of issue (dd-mm-yyyy)

### 3. Details of the cash

#### Currency:

Value

Currency

Value

Currency

Value

Currency

Value

Currency

Value

Currency

Value

Currency

#### Bearer negotiable instruments:

Type

Value

Currency

Type

Value

Currency

#### Commodities used as highly-liquid stores of value:

Type

Number

Total weight

Total value

Currency

Type

Number

Total weight

Total value

Currency

### Additional sheets

If there is insufficient space, additional sheets must be used to provide the details of the cash (form 12.030B).

Are further cash details listed in additional sheets?  No  Yes

If yes, in how many sheets? \_\_\_\_\_

**4. Sender of the cash**

Choose one of the options.

- 1. The declarant is the sender.
- 2. The sender is another natural person.
- 3. The sender is a legal person.

Please note:

- 1. Go to section 5 (skip 4A and 4B).
- 2. Fill out 4A, and go to 5 (skip 4B).
- 3. Go to section 4B (skip 4A).

**4A. The sender is a natural person**

\* If applicable. If not applicable, indicate N/A.

First name(s) Last name(s) Personal identification number\*

Nationality Place of birth Date of birth (dd-mm-yyyy)

Street Number Email address\*

Postal/ZIP code Town Country Telephone number\*

**Identity document (ID)**

Specify:  Passport  ID card  Other: \_\_\_\_\_

ID document number Country of issue Date of issue (dd-mm-yyyy)

**4B. The sender is a legal person**

\* If applicable. If not applicable, indicate N/A.

Name Registration country Registration number Name of register or authority

EORI number\* VAT identification number\*

Street\* Number\* Email address\*

Postal/ZIP code Town Country Telephone number\*

**5. Recipient(s) of the cash**

Choose one of the options.

- 1. The declarant is the sole recipient.
- 2. The sender is the sole recipient.
- 3. Another natural person is the sole recipient.
- 4. A legal person is the sole recipient.
- 5. There are multiple recipients: \_\_\_\_\_  
Total number of recipients

Please note:

- 1. Go to section 6 (skip 5A and 5B).
- 2. Go to section 6 (skip 5A and 5B).
- 3. Fill out 5A, and go to 6 (skip 5B).
- 4. Go to section 5B (skip 5A).
- 5. Fill in additional sheets for each of the recipients (form number 12.030B) and go to section 7.

**5A. The sole recipient is a natural person**

\* If applicable. If not applicable, indicate N/A.

First name(s) Last name(s) Personal identification number\*

Nationality Place of birth Date of birth (dd-mm-yyyy)

Street Number Email address\*

Postal/ZIP code Town Country Telephone number\*

**Identity document (ID)**

Specify:  Passport  ID card  Other: \_\_\_\_\_

ID document number Country of issue Date of issue (dd-mm-yyyy)

**5B. The sole recipient is a legal person**

\* If applicable. If not applicable, indicate N/A.

Name		Registration country	Registration number	Name of register or authority
EORI number*		VAT identification number*		
Street*		Number*	Email address*	
Postal/ZIP code	Town	Country	Telephone number*	

**6. Intended use**

Choose at least one of the options.

<input type="checkbox"/> Labour expenses	<input type="checkbox"/> Lottery/gambling	<input type="checkbox"/> Repayment of loan granted by a natural person
<input type="checkbox"/> Capital investment	<input type="checkbox"/> Charity	<input type="checkbox"/> Repayment of loan granted by a legal entity
<input type="checkbox"/> Funds for purchasing real estate	<input type="checkbox"/> Cash to shipmaster/board cash	<input type="checkbox"/> Shipment between financial institutions
<input type="checkbox"/> Funds for purchasing moveable property	<input type="checkbox"/> Vacation/recreation	<input type="checkbox"/> Other: _____

**7. Owner of the cash**

Choose one of the options.

1. The declarant is the sole owner.

2. The sender is the sole owner.

3. The sole recipient is the sole owner.

4. Another natural person is the sole owner.

5. A legal person is the sole owner.

6. There are multiple owners: \_\_\_\_\_  
Total number of owners

Please note:

- Go to section 8 (skip 7A and 7B).
- Go to section 8 (skip 7A and 7B).
- Go to section 8 (skip 7A and 7B).
- Go to section 7A, and go to section 8 (skip 7B).
- Go to section 7B (skip 7A).
- Fill in additional sheets for each of the owners (form number 12.030B) and go to section 9.

**7A. Sole owner is a natural person**

\* If applicable. If not applicable, indicate N/A.

First name(s)		Last name(s)	Personal identification number*	
Nationality		Place of birth	Date of birth (dd-mm-yyyy)	
Street		Number	Email address*	
Postal/ZIP code	Town	Country	Telephone number*	

**Identity document (ID)**

Specify:  Passport

ID card

Other: \_\_\_\_\_

ID document number	Country of issue	Date of issue (dd-mm-yyyy)
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**7B. Sole owner is a legal person**

\* If applicable. If not applicable, indicate N/A.

Name		Registration country	Registration number	Name of register or authority
EORI number*		VAT identification number*		
Street*		Number*	Email address*	
Postal/ZIP code	Town	Country	Telephone number*	



## Guidance text – declaration form

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### General conditions

The possibility of the Danish Customs Agency (Toldstyrelsen) of requiring a declaration of unaccompanied monetary instruments that are sent to Denmark from another EU country or from Denmark to another EU country is part of Denmark's strategy to combat money laundering and terrorist financing.

The declaration form is used when the Customs Agency finds unaccompanied monetary instruments corresponding to a value of EUR 10,000 or more in connection with the control of consignments, and the Customs Agency orders the sender, the recipient or a representative of one of these to make a reporting declaration within 30 days. This is stated in section 10d(1) of the Danish Customs Act (Toldloven).

All fields on the form must be completed. Fields marked with an asterisk (\*) must be completed if applicable, i.e. if the information is available. All fields are completed in capital letters and dark ink. The form may not contain any deletions or other alterations.

It may be necessary to complete supplementary appendices. This declaration form and all supplementary appendices constitute one total declaration. Supplementary appendices must be numbered sequentially and signed.

### Section 1: Situation

Please tick the relevant box to indicate whether the monetary instruments have been sent from another EU country or are to be sent to another EU country.

### Section 2: Information about the person declaring the monetary instruments (the declarer)

State information about the declarer as it appears from the ID document presented or as documented when the form is submitted.

### Section 3: All information about the unaccompanied monetary instruments

All monetary instruments in the consignment must be declared under the relevant types. If there is insufficient space, the remaining monetary instruments are declared in one or more supplementary appendices.

Cash: bank notes and coins in circulation as means of payment or that have been in circulation as means of payment and can still be exchanged in financial institutions or central banks for bank notes and coins in circulation as means of payment.

Bearer securities: instruments other than cash which entitle the bearer to claim a financial amount on presentation of the instruments without having to prove their identity or entitlement to the amount. This includes, for example, traveller's cheques, cheques, debt instruments and money orders that are in bearer form or any other form in which the right to the claim is transferred on assignment.

Raw materials used as highly liquid monetary instruments: coins with a gold content of at least 90% (which are therefore not to be declared as cash) and gold bullion or gold nuggets with a gold content of at least 99.5%. Other raw materials are not included.

### Sections 4-8

Information about the sender, owners and recipients of monetary instruments and the origin and intended use of the monetary instruments must be declared according to the instructions in sections 4, 5 and 7. If there are several owners or multiple recipients, a supplementary appendix must be completed for each owner and recipient.

### Section 9: Signature of the declarer

Please tick the relevant fields, including if you want a certified copy of the declaration. State the total number of supplementary declarations. State '0' if there is no supplementary declaration.

## How the Danish Customs and Tax Administration (Skatteforvaltningen) processes personal data from the declaration

### Why do we process your data?

The Customs and Tax Administration collects and uses the information from the declaration according to the rules on declaration of monetary instruments. This means that the Customs and Tax Administration discloses, uses and analyses the information in order to prevent and combat money laundering, terrorist financing and other crime. In addition, the information is used to prepare anonymous statistics for monetary instruments.

### Who do we disclose your data to?

The information in the declaration is disclosed to the Financial Intelligence Unit of the State Prosecutor for Serious Economic and International Crime and to the Danish National Archives.

In the event of infringement cases or suspected criminal offences, the Customs Agency may be obliged to make the data available to other authorities in the EU, including through a pan-European IT system, the Customs Information System (CIS).

### For how long do we store your data?

As a general rule, the Customs and Tax Administration will erase the data after five years, but not before they have been handed over to the Danish National Archives, see section 13 of the Danish Archives Act (Arkivloven). If a declaration is part of the case handling of a control case, the declaration may be stored for a longer period as documentation in the case.

What are your rights when we process data about you?

The data protection rules give you a number of rights in relation to our processing of your personal data. If you wish to exercise your rights, please contact us.

#### 1. Right of access to your data

You have the right to obtain confirmation as to whether we process data about you, receive a copy of the data or otherwise see the data we process about you and receive a number of additional information. However, there may be situations where we cannot provide access.

#### 2. Right to rectification of your data

You have the right to have inaccurate data about you rectified so that we use the correct data in future.

#### 3. Right to erasure of your data

In special cases, you have the right to have data about you erased before we would normally erase the data.

#### 4. Right to restriction of processing of your data

In some cases, you have the right to have the processing of your personal data restricted. If you have the right to restriction of processing, this means that, in future, we may only – with the exception of storage – process the data with your consent or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for reasons of important public interest.

#### 5. Right to object

In certain cases, you have the right to object to our otherwise lawful processing of your personal data.

### What is the legal basis for our processing of your data?

The basis for the collection and continuous disclosure of data can be found in Article 6(1)(c) of the General Data Protection Regulation. The detailed legal basis can be found in sections 10 d and 10 e of the Customs Act, section 138 of the Executive Order on Customs Procedures (Toldbehandlingsbekendtgørelsen), section 15 of the Danish Access to Public Administration Files Act (Offentlighedsloven) and part 4 of the Archives Act. The processing of the civil registration (CPR) number, if stated by the carrier, is based on section 11 of the Danish Data Protection Act (Databeskyttelsesloven).

The basis for any other processing necessary for the exercise of authority by the Customs and Tax Administration is set out in Article 6(1)(e) of the General Data Protection Regulation and section 8 of the Data Protection Act as regards information about offences. Within the Customs and Tax Administration, the information from the declaration may in relation to control be combined with information in the Customs and Tax Administration's other systems. This is stipulated in section 68(1) of the Danish Tax Control Act (Skattekontrolloven). Any disclosure of data to other customs authorities in the EU is based on the Naples II Convention (act no. 482 of 7 June 2001) and Council Decision 2009/917/JHA of 30 November 2009 on the use of information technology for customs purposes.

### Who are we, and how do you contact us?

The Customs Agency is part of the Customs and Tax Administration, which is one public authority. The Customs and Tax Administration is the data controller for the processing of your personal data.

If you have any questions about the processing of your data or wish to exercise your rights, you can write to [toldst@toldst.dk](mailto:toldst@toldst.dk). Please do not send us your confidential data in an unencrypted email. It may be read by unauthorised parties. You may instead ask us to call you.

You are also always welcome to seek advice from the Customs and Tax Administration's Data Protection Officer at [dpo@ufst.dk](mailto:dpo@ufst.dk).

You can read more about the Customs Agency and our processing of personal data at [www.toldst.dk](http://www.toldst.dk). Here you will also find additional contact details.

### You may lodge a complaint with the Danish Data Protection Agency

If you, for example, find that we do not process your data correctly, or that we are preventing you from exercising your rights, you may lodge a complaint with the Data Protection Agency. You may also choose to bring the case before the courts.

You can read more about how to lodge a complaint at the Data Protection Agency's website: [www.dataatilsynet.dk](http://www.dataatilsynet.dk). You can find the Data Protection Agency's contact details here.